# Webopac Preferences – Templates

- 1. Introduction
- 2. Elements
- 3. <u>Reference lists</u>
- 4. Templates selection

## 1. Introduction

You can create a selection of templates for different situations. E.g. for different locations, or searching for different material types.

• Click the **Templates** button under the **All Profiles** section on the Start page.

The **Templates** screen is displayed:

Set preferences Vubis Smart WebOpac - Templates								
Language User Interface: English 💌								
DATABASE FOR	RTEMPLATES	Vubis Sm@rt format for bibliographic descriptions						
TEMPLATE		Default						
		Define meta templates fo	r export from WebOpac					
Default classes	for full description and colu	mn width						
		Style class		Width				
	Labels	descrnamecurs						
	Data	descrdata						
Elements: (com	bination of) fields							
	Wording	Style class full description (not default)	on					
320/\$a	Abstract			Details Delete				
700/\$c 700/\$b 700/\$a 700/\$f	Author			Details Delete				
700/\$c								

• Select the language that you want to use to define the wording for the Template.

- Select the database that you want to use to define the Template for.
- Style class refers to elements in the style sheet that is used to display the WebOpac.
- Width is defined in percentage of the screen that must be used to display the element (label or data).

#### Note

This screen is quite long. To see the rest of the options, use the scroll bar at the right hand side of the screen to move up and down the screen page.

### 1.1. Meta templates

Meta templates can be used to define export formats in case you have multiple databases with different bibliographic formats. In such a case the definition of a general template to be used for exports (see section 4) would not be sufficient. Because what is valid for MARC21 would not be valid for the Vubis Smart format, etc.

When you click on the button **Define meta templates for export from WebOpac** the following window will be displayed:

Meta template for export	Delete Change
Meta template 2 with ISBD smart	Delete Change
With Covers	Delete Change
	Add meta template
	Close window

From this screen you can add a new meta template or modify an existing one:

Meta template				
Dutch	Meta template for export			
English	Meta template for export			
Français	Meta template for export			
German	Meta template for export			
Spanish	Meta template for export			
This meta template corresponds for the formats below with the chosen template				
Vubis Sm@rt format for bibliographic descriptions	Savelist export text			
UniMarc - Bibliographic	For savelist export			

UniMarc - Bibliographic	For savelist export 💌
MARC 21 Bibliographic Format	For Export M21
MARC 21 Community Information Format	cim 💌
	Save changes

Select a template from the dropdown list for each of your defined formats. The templates shown in the dropdown list are the ones you created and then set to be used for export (see section 4 for an explanation of template selection for specific situations).

### 2. Elements

The elements relate to the fields of the bibliographic format defined for the chosen database. This definition is made in AFO 151 – Data dictionary for records – Databases. In this example we use the MARC21 format. The Element *Name* in the example shown below takes all of the subfields for the tag 100.

Elements	Elements: (combination of) fields						
	Wording	Style class full description (not default)					
100/\$4 100/\$6 100/\$b 100/\$c 100/\$c 100/\$d 100/\$e 100/\$f 100/\$f 100/\$f 100/\$f 100/\$h 100/\$h 100/\$h 100/\$n 100/\$m 100/\$n 100/\$p 100/\$r 100/\$s 100/\$c 100/\$s 100/\$c	Name		Details Delete				
245/\$6 245/\$8 245/\$a							

- To add another element, you can select one tag, or a subfield(s) within the tag, or more than one tag or subfields.
  - If you select the tag (e.g. 110 Main entry Corporate name) the system will add all of the subfields belonging to that tag.

100/*2 - Undefined		
110 - Main entry - Corporate name		
110/\$4 - Relator code		Add one or combination
110/\$6 - Linkage		
110/\$a - Corporate name	•	

If you select one subfield (e.g. 110/\$a – Corporate name) the system will only add that subfield

110 - Main entry - Corporate name 110/\$4 - Relator code	
110/\$6 - Linkage	Add one or combination
110/\$a - Corporate name	
110/\$b - Subordinate unit	

If you hold the Ctrl key down you can select any subfields you want to display (e.g. 110/\$a, 110/\$c,...)

110/\$6 - Linkage	
110/\$a - Corporate name 110/\$b - Subordinate unit	Add one or combination
110/\$c - Location of meeting 110/\$d - Date of meeting/treaty signing	

• Click the Add one or combination button

The Wording new database field dialog box is displayed:

Preferences VubisWeb - 1	Microsoft Internet Explorer	
	Wording new database field	
Dutch	Corporate name me	
	Main entry - Corporate name	
French	110	
	OK Cancel	
<u> </u>		
		<b>v</b>

- Enter the wording you want to appear for the element. In the example above, the selection was made for tag 110.
- Click OK

The new element appears in the list of elements.

• Click the **Details** button next to the new element

The **Change Element Layout** dialog box is displayed:

<sup>2</sup> http://10.80.104.23	- Preferences ¥ubis	sWeb - Microsoft Inl	ternet Explorer					
		Chang	e Element Layou	ut				
		onang						
Field	Characters before field	Characters after field	Strip the punctuation character(s):	Keep trailing dot for	Display prefix before surname	Use reference list		
200/\$a - Main title				•		Do not use list 💌		
200/\$e - Subtitle	:			•		Do not use list 💌		
200/\$d - Parallel title	=					Do not use list 💌		
200/\$f - First statement of responsibility	1			<b>•</b>		Do not use list 💌		
Maximum num A value of "0" r Order	Characters between repeating elements Maximum number of repeats of this element A value of "0" means the default: no maximum for the Full record and 1 repeat for the Record list							
Respe	ct order of subfiel	ds in record						
200/\$e 200/\$e	200/\$a - Main title 200/\$e - Subtitle 200/\$d - Parallel title 200/\$f - First statement of responsibility							
101 - 1	101 - Language Add (sub)field							
	Field contains hyperlink Field contains image							
	Ok Cancel							
🖨 Done						Internet		

#### Fields on the screen

**Characters before field / after field**: For each tag selected, you can specify whether any characters should be inserted before and/or after the data. For instance, some fields require punctuation after certain subfields.

#### Note

Infor has embedded punctuation for MARC21. You should leave these fields blank and let the system insert the appropriate punctuation.

**Strip the punctuation characters**: Enter a list of punctuation characters to be stripped from the display if they exist in the data of the subfield.

#### Example

The data in the physical description or publication date fields may contain a number of different punctuation characters embedded in the data. Examples 10 cm.: or 10cm/ etc. To display consistently, one may want to strip any punctuation characters from the data string, then use the prefix / suffix options on this subfield to create a consistent display.

**Keep trailing dor for**: It is valid to keep the dots or periods for certain abbreviations. A list of terms for which to keep any trailing periods or dots is defined in AFO151 - Formats (Format) - Element / Group profiles - Display element layouts - Words with trailing dot. This list can be applied to the data element for the WebOpac display.

Example for Publisher Names could contain the following terms as abbreviations:

'pubnames'	
1 word per line, without dot	_
Pub Ltd	ок
Inc Pty	Cancel
[···,	Help

**Display prefix before surname**: When there is a comma in the data string, this option will flip the display of the data so that the string after the comma appears before the first part of the data in the subfield. Most common use is in the author field of a smart record, where the data for the author is stored as follows:

Author [pri.]AuthorityAuth:4:772Last nameWildt, van derFirst nameWerner

Where the prefix of the surname is after the comma in the surname field. When the check box is ON, the result is:

Author <u>Werner van der Wildt</u> with prefix

When the checkbox is OFF the result is

Author <u>Werner Wildt, van der</u> without prefix **Use reference list**: Reference lists can be created, where an incoming string from the data can be linked to images or texts for the display. See section 3 for details.

**Characters between repeating elements**: When elements are repeating (multiple tags within a record) tou can define here how to separate the tags for data display order. You can define a character, HTML code or both.

**Respect order of subfields in record**: You can specify the order in which subfields display. In MARC21, subfields may not necessarily display in 'alphabetical' order. Check this box if you want the order of the subfields within the bibliographic record to be retained. If the tag in the record is stored as \$a1 \$c1 \$t1 \$a2 \$t2 \$a3 \$t3

If the option is NOT checked, then we display \$a1 \$a2 \$a3 \$c \$t1 \$t2

If the option IS checked, we display \$a1 \$c1 \$t1 \$a2 \$t2 \$a3 \$t3

#### Example

Bibliographic data:

200 1# \$a Le ¶roi et le bouffon ou the king and the misérable monkey

\$e Études sur le théâtre de Hugo de 1830 1839

\$f Anne Ubersfeld

200 **1#** \$a Birmanie =

\$d images du bouddhisme vivant ;

\$a Burma =

\$d images of living buddism

\$a Burmese =

\$d More Images of life

The WebOpac template details for this field:

<sup>©</sup> http://10.8	0.104.23 -	Preference	es VubisWeb	- Mozilla F	irefox		
Designation							^
200/\$c - Title Proper by Another Author	/			~		Do not use list	~
200/\$d - Parallel Title Proper	=			<b>~</b>		Do not use list	~
200/\$e - Other Title Information	:			~		Do not use list	~
200/\$f - First Statement of Responsibility	/			~		Do not use list	~
200/\$g - Subsequent Statement of Responsibility				×		Do not use list	~
Characters between repeating elements Maximum number of repeats of this element A value of "0" means the default: no maximum for the Full record and 1 repeat for the Record list							
Order							
Respect order of	subfields in rec	ord					
200/\$a - Title Proper       Image: Constraint of the proper by Another Author         200/\$b - General Material Designation       Image: Constraint of the proper by Another Author         200/\$c - Title Proper by Another Author       Image: Constraint of the proper by Another Author         200/\$c - Title Proper by Another Author       Image: Constraint of the proper by Another Author         200/\$c - Other Title Information       Image: Constraint of the proper by Another Author							
100 - General pro	cessing data				· · · ·	Add (sub)field	
<							>
Done							

then the result is:

Title: Le roi et le bouffon ou the king and the misérable monkey : Études sur le théâtre de Hugo de 1830 1839 / Anne Ubersfeld Birmanie = = images du bouddhisme vivant ; Burma = = images of living buddism Burmese = = More Images of life

If the option to respect the order within the MARC record is NOT set:

🛯 http://10.8	0.104.23 -	Preference	s VubisWeb	- Mozilla Fi	refox	
Title Information	:			×		Do not use list 💌 🔺
200/\$f - First Statement of Responsibility	1			~		Do not use list 💌
200/\$g - Subsequent Statement of Responsibility				~		Do not use list 💌
Characters betwe	en repeating e	lements				 
Maximum numbe A value of "0" me	r of repeats of t ans the default	this element : no maximum f	or the Full recor	d and 1 repeat fo	or the Reco	ord list 0 🗸
Order						3
Respect order of s	subfields in rec	ord				
200/\$a - Title Prop 200/\$b - General N 200/\$c - Title Prop 200/\$d - Parallel T 200/\$e - Other Title	Material Designa Jer by Another Al Title Proper					Delete (sub)field from lis
100 - General pro	cessing data				· · · ·	Add (sub)field
						~
< Done						>

The result is the following where in the second tag all \$a are grouped and display, followed by the \$d (not respecting the order in the MARC record).

Title: Le roi et le bouffon ou the king and the misérable monkey : Études sur le théâtre de Hugo de 1830 1839 / Anne Ubersfeld Birmanie =Burma = Burmese = = images du bouddhisme vivant ; = images of living buddism = More Images of life

You can also specify whether the field contains a hyperlink or an image.

• Click OK

It is possible to define 'image' elements which should be shown on the full record display in the WebOpac. When the end-user clicks on the (small) image shown on the full record display the system shows a popup screen with a larger version of that image. It is possible to define – per element- a different width of the popup image.

When you have specified the field contains an image (click on the **Field contains Image**), the input form will look like this:

🗿 Preferen	ces YubisWeb - Microsoft	Internet Explorer				×	
÷.		Change	e Element Layout			Ê	
20							
Field	Characters before field	Characters after field	Strip the punctuation character(s):	Keep trailing dot for	Image Alternative image		
695/\$a - Code							
Characte	ers between repeating	elements					
	m number of repeats o of "O" means the defau		r the Full record and 1 rep	eat for the Recor	rd 2 💌		
Size of t	he images: 🔿 width 🤇	• height			80		
Link to s	eparate window to she	ow image:			695/\$a 💌		
	width of picture in win rameter is not specifie		he value 400.				
Link to a	order form:						
	Order						
	695/\$a - Code		<b>•</b>			-	
ど Done					🤣 Internet	11	

#### Note

The option "Link to order" form is not supported.

When the data element is defined as a hyperlink (click on **Field contains Hyperlink**) then the input form looks like this:

🖉 http://10.80.104.23/?Elem	ent=Element_30&Ter	nplateId=Smart_Def	ault&Profile=Def	ault&Format	=Smart&A - Windov	vs Internet	Explorer	_ 6	<sup>1</sup> ×
Change Element Layout								<b></b>	
Field	Characters before field	Characters after field	Strip the punct character(s):	uation	Keep trailing dot for	Hyperlink text	Hyperlink	Use reference list	
856/\$h - Alternative Resource Location								Do not use list 💌	
856/\$u - Resource location								Do not use list 💌	
856/\$g - Resource name	<img 0"="" de<="" means="" src="im&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;•&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;Do not use list 💌&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;/tr&gt;&lt;tr&gt;&lt;td&gt;856/\$x - Nonpublic note&lt;/td&gt;&lt;td&gt;&lt;BR&gt;&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;•&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;Do not use list 💌&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;/tr&gt;&lt;tr&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;/tr&gt;&lt;tr&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;ters between repeati&lt;/td&gt;&lt;td&gt;•&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;td&gt;&lt;/td&gt;&lt;/tr&gt;&lt;tr&gt;&lt;td&gt;Maxim&lt;br&gt;A value&lt;/td&gt;&lt;td&gt;im number of repeat&lt;br&gt;of " td="" the=""/> <td>s of this element fault: no maximum</td> <td>for the Full reco</td> <td>rd and 1 rep</td> <td>eat for the Record</td> <td>list 0 💌</td> <td></td> <td></td> <td></td>	s of this element fault: no maximum	for the Full reco	rd and 1 rep	eat for the Record	list 0 💌			
	Order								
	Respect order of su	bfields in record							
	856/\$h - Alternative R			_					
	856/\$g - Resource n 856/\$x - Nonpublic n				Delete (sub)field from	n list			
	101 - Language			- Ac	dd (sub)field				
								1	
			Ok Cancel						
									<b>_</b>
1						📑 🗸 Tr	usted sites	100%	

#### Note

In this section you can also define the information related to the display of book covers with either list, full record or both. Please note this requires a subscription with the supplier of the cover information.

Contact Infor for more information on how to set this up.

### 2.1 Order of elements

When you have completed the configuration for all the tags you want to display in the Web OPAC, you must remember to select them to display for the Full Record, the Review screen and for the Record List.

• To add an element to display in the Full Record description, select it from the left-hand Available options box of the **Order of elements by full description.** 

Order of elements by full description	I	
Shelfmark	Chosen options Name Title Publication details	<b>↑</b>

- Click the right arrow to add it to the list of Chosen options
- Use the up and down arrows to determine the order you want the elements to display

Perform the same actions for the display on the **Review screen**.

The elements that actually display in the **Record List** are determined by the configuration for each "Profile" – Texts – Names above columns in record lists.

You can determine here all the possible fields that you might wish to display, then chose which ones are to display for each individual profile.

Select the order in which **Relations** must be shown:

Order of relations by full description: Ascending 💌						
What to show for relations; default and per relation type The data that will be shown for the elements mentioned below are defined in AFO 151						
Default:	Title					
Series:	<- Use default ->					
Subseries:	<- Use default ->					
Supplement:	<- Use default ->					
Parent of supplement:	<- Use default ->					

When displaying the related records on a full record display screen, the system can display the related records in either ascending or descending order. This feature allows you to start the display with the most recently created relations.

Then select the data that must be shown for each element. This is derived from the definition in AFO 151 – Data dictionary for records – Formats.

If you do not define a value for a specific relation type, the system will use the default value. If you do not define the default value, the system will select the !Title element (as defined in AFO 151), which typically will display the title only.

#### Note

There is a known problem with "group" profiles (such as !ISBD) as opposed to "element" profiles, such as "!Title". A display defined with a group profile will show nothing. Therefore

you should not use "group" type elements in relationship display. Also be aware that a relation to another record will not display if there is no data for the display element. You should always include a mandatory field such as "title" in the display element.

#### Use WebOpac template in AFO 111

The configuration in the template can be used to define the display in AFO 111.

Use WebOpac template in AFO 111:	Yes 💌
If yes, select a profile that must be used to determine which template is used:	Default 💌

#### Make new template

Once you have configured the default template, you can add more templates that vary from the default.

You can make a new template from scratch by clicking the Make new template button.

Or you can add a new template by copying the default one with the **Make new template as** copy of current button and then making any necessary amendments.

The method you use is determined by how different the new template is from the Default one. If there are only minor changes then it is quicker to make a copy. If it is very different, then it is probably quicker to make a new one.

# 3. Reference lists

Reference lists can be used to show icons and/or texts instead of codes in record lists or the full description, e.g. for material type or genre. The system has facililities for displaying graphics instead of text. Although it was possible in the past to display graphics instead of text (by putting HTML code in the text, e.g. "<IMG SRC=FileName>"), there are more sophisticated ways to manage this via the Preferences.

After one or more reference lists are defined they can be used with every (sub)field.

The effect of this can be seen in the next screen shot, which displays both the language and the availability not as text, but with a graphic.

	Service and the service of the servi	rch - expert 1 Search - e	xpert 2   Index search	Search tree	Thesaurus
S	earchterm	chance	Title words	Searc	h
Da	tabase	Technische Universiteit Eino	shoven 🗾		
O٧	vned since:	No preference 💌 🕺	ear of publication:		
La	nguage:	No preference 💌			
				💾 Page 3 .	/ 6 (52 items)
	Title		Author	Language	Availability
		of chance : how probability ence and everyday life	Gerd Gigerenzer Zeno Swijtink Theodore Porter		~
Γ	Ergebnisse	rfuer Gorbatschow?! : und Perspektiven der n Reformpolitik	Marcus Breitschwerdt		*
Γ	Hochleistung Herausforde	gskeramik, Chance und rung	Fritz Thuemmler	-	×
Γ		ture of chance : an introduction to arithmetic of probability	Richard Lowry		×
Γ	Gentechnolo	gie : Chance oder Bedrohung	Maja Svilar Richard Braun	-	~
Γ	Die Chance	Holz : der andere Weg	Walter Heinzinger	-	×
Г		nance and change : the characte rial revolution in England	r E.A. Wrigley	1212	×
Г	Quality : chal	lenges and opportunities :			V

• Click the **Reference lists** button on the **Templates** page.

The **Reference list** screen is displayed:

Set preferences Vubis Smart WebOpac - Reference list					
Reference list	Material Type				
	Create new list				
GENERAL PROPERTIE	S				
Туре	Icons 💌				
Size of the icon	○ width				
Base url (*)					
	Save changes				
Default reference					
	Define default reference				
REFERENCES					
Code	Icon				
CD	Delete Change				
CDR	Delete Change				
	Define new reference				

(\*) In case no base url is defined and the url for the icons does not contain a full url, then the given url is supposed to be relative to the the url of the WebOpac page

• Click on the Create new list button.

The **New list** screen is displayed:

	Reference list - Name new list
General	
or	
Dutch	
English	
Français	
German	
Spanish	
	OK Cancel

• Enter a general heading OR a heading for each language.

#### • Click **OK** to save your changes.

The next screen shots shows the most important properties for such a reference list (the example in the screen shot is for a list of language codes).

Preferences Vubis Sn	nart WebOpac - Microsoft Internet Explorer	
1		
2	Set preferences Vubis Smart WebOpac - Reference list	
Reference list	Taal Delete Change name	
	Create new list	
GENERAL PROPER	TIES	
Туре	Icons 💌	
Size of the icon	• width • height 25	
Base url (*)		
	Save changes	
Default reference		
	Define default reference	
REFERENCES		
Code	lcon	
Dutch	Delete	
English	Delete Change	
French		
German	Delete	

The **Base URL** contains the source for the images. The icon name is basically appended to this URL for the display

The **Default reference** can be used as a catchall when there is nothing else available to display.

The **Codes** are the wording that come in (language specific).

#### Notes

You can define icons to be displayed in record lists and/or full record display. If you wanted to have an icon in one and not the other, then you would define separate data elements (one with icons and ones without).

You can have mixed versions as well but the only thing to remember with the icon replacement is that the data is not code, it is the wording. Therefore, a material type code is sent over for display as *Book Boek* etc., and therefore will need separate entries.

Also note that the icon reference lists may need to be added to both the authority templates as well as the bibliographic (if you are trying to display icons / reference lists on the authority record display as well).

# 4. Templates selection

You can specify which template must be used in which situation:

SELECTION OF TE	MPLATES FOR DIFFERENT SITUATIONS		
Under these circu	mstances:	Use template:	
Profile:	Default		
Database:	No preference		0.11
Location:	No preference	Default	Add
Material type:	No preference	_	
Profile:	Z3950		
Database:	Vubis Smart development and test database	- - Default	Delete
Location:	No preference	- Deladit	Delete
Material type:	No preference	-	
Profile:	Z3950		
Database:		- Default	Delete
Location:	No preference	borum	Delete
Material type:	No preference		

- Under Circumstances, choose a profile.
- Optionally choose a database, a location and/or material type.
- Then choose the template that must be applied in that situation.
- Click on the Add button.

The new "Situation" will be displayed in the list below the options. From there you can use the **Delete** button, to delete it if necessary.

Note

Apart from the option to generally specify different templates for different profiles, you can use this to determine which template must be used to email saved items. That is the profile that is used to email the bibliographic details of a search result to the user when he/she chooses the option to send saved items from the WebOpac. See also section 1.1 on meta templates.

### Document control - Change History

Version	Date	Change description	Author
1.0	June 2006	Creation delivered as part of build 17 updates	
2.0	March 2007	textual changes	
3.0	November 2007	updated section on element layouts delivered as part of 2.4.2.4 updates	